## DDC/Review meeting minutes for the month January, 2024

Subject	Minutes of the meeting DDC/Review		
Date & Time	09/01/2024		
Venue	Conference Hall, DC office's West Karbi Anglong, Hamren		
Participants	Annexure-A		

The meeting was chaired by the District Commissioner, West Karbi Anglong, Hamren. The discussion of the meeting are as follows: -

1		Administrative Department	Scheme/Project/Programme	Deci	sion taken/ Action taken	Agency responsible/
						Timeline
				1.	BDOs/ Executing	
					Agency will regularly	
					monitor the ongoing	
					execution of work and	
					submit regular report	
					along with Utilization	
					Certificate to the	
					undersigned.	
				2.	The chair directed all	
					BDOs and EE, PWD,	
					BTBD, Hamren to	
					execute the all	
					construction works as	
					per Plan and Estimate.	
				3.	The chair directed all	
					BDOs and EE, PWD,	
					Baithlangso Territorial	
					Building Division,	
					Hamren to submit the	
					pending Utilization	
					certificate and	
					completion certificate, if	
					any completed	
					construction works	
					under MPLADS,	
					MLALADS, Untied	
					Fund Scheme, and	
					AAGY etc.	
				4.	The Chair also directed	
					all BDOs to complete	
					the work ander i wirth	All BDOs and
	Finance	Transformation	MPLADS/		( and MIGNREGA WORK	Executive Engineer,
1	&Planning	and Development	MLALADS/ AAGY			PWD, BTBD,
		Development	7.701		WORKING SCASON.	Hamren 1
				5.	The Chair directed E.E,	month.
					P.W.D., Baithlangso	
					Territorial Building	
					Division, Hamren to	
					submit the Plan and	
					Estimate against	

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	5(Five) numbers of
	Construction works
	under Untied Fund
	Scheme for the
	Financial Year-2023-
	24.
	6. The chair asked B.D.Os
	Rongkhang
	Development Block
	and Socheng
	Development Block to
	convene the Gram
	Sobha in the Charchim
	and Hongkram Adadso
	Village for selection of
	the construction works
	under AAGY Scheme
	for the Financial Year
	2023-24 and also
	request to submit the
	minutes with the list of
	Village Development
	Plan by 10 <sup>th</sup> February,
	2024.

The meeting ended with a vote of thanks from the chair.

E-signed/District Commissioner,
West Karbi Anglong, Hamren
Dated - 09/01/2024

## Memo No. E/9957/DEV/2677/2023-DEV-WK/196522 -A, Copy to: -

- 1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Assam, Dispur, Guwahati-06 for kind information.
- 2. All ADC, West Karbi Anglong for information.
- 3. The Project Director, D.R.D.A., Karbi Anglong, Hamren for information.
- 4. Persons concerned for information and necessary action.
- 5. N.I.C, West Karbi Anglong district.
- 6. Office file.

District Commissioner, West Karbi Anglong, Hamren