

D.D.C/Review meeting minutes for the month December, 2023

Subject	Minutes of the meeting DDC/Review
Date & Time	12/12/2023
Venue	Conference Hall, DC office's West Karbi Anglong, Hamren
Participants	Annexure-A

The meeting was chaired by the District Commissioner, West Karbi Anglong, Hamren. The discussion of the meeting are as follows: -

Category-A: Department Specific.

Sl. No.	Sector	Administrative Department	Scheme/Project/Programme	Decision taken/ Action taken	Agency responsible/ Timeline
				<ol style="list-style-type: none"> 1. The chair directed all BDOs and EE, PWD, Baithlangso Territorial Building Division, Hamren to submit the pending Utilization certificate and completion certificate, if any completed construction works under MPLADS, MLALADS, Untied Fund Scheme, and AAGY etc within 15th Dec 23.. 2. The Chair directed E.E, PWD, Baithlangso Territorial Building Division,, Hamren to submit the Plan and Estimate against the Construction of" Hostel building of Uttar Purbanchal Janajati Seva Samitry at Borthal, under Uttar Purbanchal Janajati Seva Samitri. Under Untied Fund Scheme for the Financial Year-2022-23. 3. The chair directed all BDOs and EE, PWD, BTBD, Hamren to execute the all construction works as per Plan and Estimate. 4. The chair asked B.D.Os Rongkhang Development Block 	

1	Finance & Planning	Transformation and Development	MPLADS/ MLALADS/ AAGY/UNTIED Fund.	<p>and Socheng Development Block to submit the Plan and Estimate against the construction works under AAGY-2022-23. All to submit the completion certificate and handing over certificate of the earlier constructions of Adarxo Villages under AAGY, 2018-19, within 15 days.</p> <p>5. The chair also directed to all technical persons to visit the site before preparation of Plan and Estimate and take to proper measurement of working site also request to take geo-tagging photographs.</p> <p>6. Asstt. Engineer and Junior Engineer of the block will impart training to the construction committee on basis of technical concept related to the construction work.</p> <p>7. BDOs/ Executing Agency will regularly monitor the ongoing execution of work and submit regular report to the undersigned. In case of any major deviation. by the construction committee , the executing agency may lodge an F.I.R. in the local Police Station.</p> <p>8. Incase of non adherence of plan of estimate by the construction committees /executing agencies ,if it is</p>	All BDOs and Executive Engineer, PWD, BTBD, Hamren/ 1 month.
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				reflected in the Inspection report ,then fund will be released only for the % of work done and committee should be showcased for such serious defaults.	
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The meeting ended with a vote of thanks from the chair.

e-signed/-
District Commissioner,
West Karbi Anglong, Hamren
Dated - 12/12/2023

Memo No. E/99577/DEV/2677/2023-DEV-WK//168653 -A,
Copy to: -

1. The Principal Secretary to the Govt. of Assam, Transformation and Development Department, Assam, Dispur, Guwahati-06 for kind information.
2. All ADC, West Karbi Anglong for information.
3. The Project Director, D.R.D.A., Karbi Anglong, Hamren for information.
4. Persons concerned for information and necessary action.
5. N.I.C., West Karbi Anglong district.
6. Office file.

District Commissioner,
West Karbi Anglong, Hamren